

WE ARE HIRING

Apprenticeship offer in Munich

Management assistant for office management (M/F/D)

**You believe, the future should be sustainable and green?
Then come on board and support us in making it happen.**

AMPEERS ENERGY is an energy turnaround start-up from Munich and a spin-off of the Fraunhofer-Gesellschaft. Our energy management software solutions enable companies to bring innovative business models such as tenant electricity and controlled charging of electric vehicles to the market. Together we are working towards the goal of making our energy supply sustainable and tomorrow's future green.

YOUR SKILLS AND QUALIFICATIONS

- _ An economic, real or equivalent school leaving certificate
- _ Very good performance in German and a good understanding of numbers
- _ Good knowledge of MS Office (Word, Excel, PowerPoint)
- _ Technical affinity and interest for new things
- _ Organisational talent, open-mindedness, team and Communication skills

YOUR TASKS

- _ Administrative and operational support of the management and the teams in day-to-day and project business
- _ General administrative and organisational activities
- _ Complete and independent execution of own projects

OUR OFFER

- _ Challenging tasks in an exciting, team-oriented company
- _ Partnership-based working atmosphere at eye level
- _ Flexible working hours and home office possibility
- _ Modern workrooms in the heart of Munich with darts, table football, etc.
- _ Participation in Germany-wide team events
- _ A sustainable activity in a green company of which you can be proud of

**INTERESTED?
THEN APPLY JUST NOW!**

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